

Health and Social Security Scrutiny Panel

Record of Meeting

Date: 2nd July 2015

Present	Deputy R. Renouf, Chairman Deputy G. Southern, Vice-Chairman Deputy T. McDonald
Apologies	
Absent	
In attendance	Mr. W. Millow, Scrutiny Officer

Ref Back	Agenda matter	Action
11/06/15 Item 5 517/1/1(2)	1. Confidentiality The Panel noted, in the record of its meeting held on 11th June 2015, inclusion of the process agreed in relation to confidential documents. As it was an accurate record, it was noted that correspondence would be sent to the Minister for Social Security to advise her of the agreed process. It was agreed that correspondence would also be sent to the Minister for Health and Social Services and that the Chairmen's Committee would be informed.	WM
	2. Records of Meetings The records of the meetings held on 11th and 17th June 2015 were approved. The records were signed accordingly.	
26/06/15 Item 1 517/30	3. Respite Care for Adults The Panel noted that it would meet at 3:30pm on 7th July 2015 in order to discuss the draft report.	
11/06/15 Item 3 517/32	4. Staff Recruitment and Retention at the Hospital Review The Panel noted that it would meet at 2:00pm on 7th July 2015 in order to receive the Human Resources Director of the Department of Health and Social Services. The Scrutiny Officer was requested to circulate hard copies of the material which had previously been received. The Panel was advised that unions had been requested to provide written submissions by 6th July 2015. The Scrutiny Officer was requested to verify whether any submissions had been received.	WM WM
17/06/15 Item 1 517/33	5. Zero-Hour Contracts Review The Panel noted that the draft Terms of Reference had been sent to the Minister for Social Security and was advised that, as no comments had been forthcoming, the Terms of Reference had been taken as confirmed. The Panel was advised that a media release would be drafted to announce the Panel's review. The Panel, recalling its agreement to undertake a survey, considered a set of draft questions. The Panel was advised that, in the drafting of the questions, consideration had been given to a survey undertaken in 2013 in the United Kingdom (UK) by the Chartered Institute of Personnel and Development (CIPD). The Scrutiny Officer was	WM

	<p>requested to circulate a copy of the report on the CIPD's survey. The Panel was further advised that the Scrutiny Office would consult the Statistics Unit about the structure and content of the survey. The Panel identified amendments to the draft questions. The Scrutiny Officer was requested to circulate a revised set of questions, taking into account the Panel's requests and any advice received from the Statistics Unit.</p> <p>The Panel considered what other work on the review to undertake at this time. It was agreed that a meeting with the Jersey Advisory and Conciliation Services (JACS) would be beneficial and the Scrutiny Officer was therefore requested to make the necessary arrangements.</p> <p>The Panel agreed to meet at 3:30pm on 9th July 2015 to discuss progress on the review.</p>	<p>WM</p> <p>WM</p>
	<p>6. Future Hospital Review</p> <p>The Panel considered the current status of work in respect of the Future Hospital project. It was noted that an announcement had yet to be made by the Council of Ministers about the preferred site. The Panel, further noting that it had yet to receive much information about the Council's proposals, agreed to request a copy of the report commissioned from Gleeds Management Service.</p> <p>The Panel discussed the undertaking of a review on this subject and noted that consideration would need to be given to the involvement of the Corporate Services Scrutiny Panel (potentially by way of a Sub-Panel) and to the appointment of an expert advisor.</p>	<p>WM</p>
<p>23/04/15 Item 2</p> <p>517/1/1(6)</p>	<p>7. Quarterly Public Hearing with Minister for Health and Social Services</p> <p>The Panel prepared for its Quarterly Public Hearing with the Minister for Health and Social Services at 2:00pm on 9th July 2015. Consideration was given to a draft question plan and amendments were agreed. It was also agreed that, ahead of the hearing, the Minister would be asked to provide information on how his Department had addressed the request that all Departments identify 2% of savings. The Panel agreed to meet at 1:30pm on 9th July 2015 in order to prepare for the hearing.</p>	<p>WM</p>
	<p>8. Back to Work</p> <p>The Panel, recalling it had been invited to visit the Back to Work scheme, agreed to request that the visit take place during the week beginning 20th July 2015, with 23rd July 2015 as a preferred option.</p>	<p>WM</p>
	<p>9. Future Meetings</p> <p>The Panel noted that its next scheduled meeting would take place on 23rd July 2015.</p>	